

**COPEVILLE SPECIAL UTILITY DISTRICT
P.O. BOX 135 • 16120 FM 1778
COPEVILLE, TX 75121
972-853-4630 • FAX 972-853-0060**

REQUIREMENTS FOR NEW SERVICE

1. COMPLETE SERVICE APPLICATION.
2. PAYMENT OF APPLICABLE FEES.
3. CUSTOMER MUST SUPPLY COPEVILLE S.U.D. WITH A RIGHT OF WAY EASEMENT.
4. A CERTIFIED PLUMBING INSPECTOR MUST COMPLETE A SERVICE INSPECTION CERTIFICATION FORM.
5. NO FENCING IS TO BE INSTALLED AROUND THE METER BOX UNLESS A GATE IS LOCATED BESIDE THE BOX MAKING IT EASILY ACCESSIBLE TO THE METER READER.
6. **IT IS THE CUSTOMERS RESPOSIBILITY TO INFORM COPEVILLE S.U.D OF CONTACT INFORMATION CHANGES (EXAMPLE: BILLING ADDRESS, PHONE NUMBER, DRAFT INFORMATION, EMAIL ADDRESS) AT ANY TIME AFTER SUBMISSION OF APPLICATION.**

DISTRICT USE ONLY

Date Approved: _____
Service Classification: _____
Cost: _____
Work Order Number: _____
Eng. Update: _____
Account Number: _____
Service Inspection Date: _____

COPEVILLE SPECIAL UTILITY DISTRICT SERVICE APPLICATION AND AGREEMENT

Please Print: DATE _____ Own _____ Rent _____

APPLICANT'S NAME _____

CO-APPLICANT'S NAME _____

SERVICE ADDRESS: _____

BILLING ADDRESS:

PHONE NUMBER - Home (_____) _____ - _____ Cell (_____) _____ - _____

EMAIL ADDRESS _____

PROOF OF OWNERSHIP/RENTAL AGREEMENT PROVIDED BY: _____

LEGAL DESCRIPTION OF PROPERTY (Include name of road, subdivision with lot and block number)

ACREAGE _____ SQUARE FOOTAGE _____

NUMBER IN FAMILY _____ LIVESTOCK & NUMBER _____

SPECIAL SERVICE NEEDS OF APPLICANT _____

NOTE: FORM MUST BE COMPLETED BY APPLICANT ONLY. A MAP OF SERVICE LOCATION REQUEST MUST BE ATTACHED.

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

- | | | | | | | | |
|---|---|---|-----------------------------------|---|---|-------------------------------|---------------------------------|
| <input type="checkbox"/> White, Not of
Hispanic Origin | <input type="checkbox"/> Black, Not of
Hispanic Origin | <input type="checkbox"/> American Indian or
Alaskan Native | <input type="checkbox"/> Hispanic | <input type="checkbox"/> Asian or
Pacific Islander | <input type="checkbox"/> Other
(Specify) | <input type="checkbox"/> Male | <input type="checkbox"/> Female |
|---|---|---|-----------------------------------|---|---|-------------------------------|---------------------------------|

AGREEMENT made this _____ day of _____, _____, between
Day Month Year
 Copeville Special Utility District, a district organized under the laws of the State of Texas (hereinafter
 called the District) and _____ (hereinafter
Print Name
 called the Applicant and/or Customer),

Witnessed:

The District shall sell and deliver water and/or wastewater service to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the District in accordance with the rate order of the District as amended from time to time by the Board of Directors of the District. Upon compliance with said policies, including payment of a Deposit, the Applicant qualifies for service as a new applicant and thereby may hereinafter be called Customer.

The Applicant shall pay the District for service hereunder as determined by the District rate order and upon the terms and conditions set forth therein, a copy of which has been provided as an information packet, for which Applicant acknowledges receipt hereof by execution of this agreement. A copy of this agreement shall be executed before service may be provided to the Applicant.

The Board of Directors shall have the authority to discontinue service and cancel the service of any Applicant not complying with any policy or not paying any utility fees or charges as required by the District published rates, fees, and conditions of service. At any time service is discontinued, terminated or suspended, the District shall not re-establish service unless it has a current, signed copy of this agreement.

If this agreement is completed for the purpose of assigning utility service as a part of a rural domestic water and/or wastewater system loan project contemplated with the Rural Development, an Applicant shall pay an Indication of Interest Fee in lieu of a Deposit Fee for the purposes of determining:

- a. The number of taps to be considered in the design and
- b. The number of potential ratepayers considered in determining the financial feasibility of constructing
 - 1) A new water system or
 - 2) Expanding the facilities of an existing water system.

The Applicant hereby agrees to obtain, utilize, and/or reserve service as soon as it is available. Applicant, upon qualification for service under the terms of the District policies, shall further qualify as a Customer and the Indication of Interest Fee shall then be converted by the District to a Deposit Fee. Applicant further agrees to pay, upon becoming a customer, the monthly charges for such service as prescribed in the District rate order. Any breach of this agreement shall give cause for the District to liquidate, as damages, the fees previously paid as an indication of interest. In addition to any Indication of Interest Fees forfeited, the District may assess a lump sum of \$300.00 as liquidated damages to defray any losses incurred by the District. If delivery of service to said location is deemed infeasible by the District as a part of this project, the Applicant shall be denied service in the District and the Indication of Interest Fee, less expense, shall be refunded. The Applicant may re-apply for service at a later date under the terms and conditions of the District policies. For the purposes of this agreement, an Indication of Interest Fee shall be of an amount equal to the District's Deposit Fees.

All water shall be metered by meters to be furnished and installed by the District. The meter and/or wastewater connection is for the sole use of the customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or submeter water to any other persons, dwellings, businesses, or property, etc., is prohibited.

The District shall have the right to locate a water service meter and the pipe necessary to connect the meter on the Customer's property at a point to be chosen by the District, and shall have access to its property and equipment located upon Applicants premises at all reasonable and necessary times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service the District shall have the right to remove any of its equipment from the Applicant's property. The Applicant shall install, at their own expense, any necessary service lines from the District's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, clean-outs, and other equipment as may be specified by the District. The District shall also have access to the Applicant's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, illegal lead materials, and any other violations or possible violations of state and federal statutes and regulations relating to the federal Safe Drinking Water Act or Chapter 341 of the Texas Health & Safety Code or and the District's rate order and service policies.

The District is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The District shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

- a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with state regulations.
- b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an air gap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester.

- c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
- d. No pipe or pipe fitting which contains more than 8.0 % lead may be used for the installation or repair of plumbing on or after July 1, 1988, at any connection which provides water for human consumption.
- e. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing on or after July 1, 1988, at any connection which provides water for human consumption.

The District shall maintain a copy of this agreement as long as the Applicant and/or premises is connected to the public water system. The Applicant shall allow their property to be inspected for possible cross-connections, potential contamination hazards (i.e. Customer Service Inspection), and illegal lead materials. These inspections shall be conducted by the District or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the District normal business hours.

The District shall notify the Applicant in writing of any cross-connections or other undesirable practices which have been identified during the initial or subsequent inspection. The Applicant shall immediately correct any undesirable practice on their premises. The Applicant shall, at their expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance records shall be provided to the District as required. Failure to comply with the terms of this service agreement shall cause the District to terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Applicant.

In the event the total water supply is insufficient to meet all of the Customers, or in the event there is a shortage of water, the District may initiate the Emergency Rationing Program as specified in the District Rate Order. By execution of this agreement, the Applicant hereby shall comply with the terms of said program.

By execution hereof, the Applicant shall hold the District harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other Customer/users of the District, normal failures of the system, or other events beyond the District's control.

The Applicant shall grant to the District permanent recorded easement(s) dedicated to the District for the purpose of providing reasonable rights of access and use to allow the District to construct, maintain, replace, upgrade, parallel, inspect, test and operate any facilities necessary to serve that Applicant as well as the District purposes in providing system wide service for existing or future members.

By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Deposit. Said guarantee shall pledge any and all District Fees against any balance due the District. Liquidation of said District Fee shall give rise to discontinuance of service under the terms and conditions of the District's Rate Order.

By execution hereof, the Applicant agrees that non-compliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the District.

Any misrepresentation of the facts by the Applicant on any of the four pages of this agreement shall result in discontinuance of service pursuant to the terms and conditions of the District Rate Order.

District Representative

Applicant

Co-Applicant

Date

YOU CAN NOW REQUEST THAT PERSONAL INFORMATION CONTAINED IN OUR UTILITY RECORDS NOT BE RELEASED TO UNAUTHORIZED PERSONS

The Texas Legislature has enacted a bill, which was effective September 1, 1993, allowing publicly-owned utilities to give their customers the option of making the customer's address, telephone number, account records, and social security number confidential. {TX Utility Code Confidential, Subchapter B. 182.052 (a)}

HOW CAN YOU REQUEST THIS?

Your response is not necessary if you do not want this service.

WE MUST STILL PROVIDE THIS INFORMATION UNDER LAW TO CERTAIN PERSONS.

We must still provide this information to (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

Yes, I want you to make my personal information (address, telephone number, and social security number) confidential.

Applicant

Co-Applicant

COPEVILLE SPECIAL UTILITY DISTRICT

P.O. BOX 135 • 16120 FM 1778

COPEVILLE, TX 75121

972-853-4630 • FAX 972-853-0060

STANDARD NEW SERVICE	\$3,000.00
MONTHLY MINIMUM FOR (NO WATER INCLUDED)	\$20.00
0 – 5,000 GALLONS	\$6.78 PER 1,000 GAL
5,001 – 10,000 GALLONS	\$9.63 PER 1,000 GAL
10,001 – 20,000 GALLONS	\$10.20 PER 1,000 GAL
OVER 20,001 GALLONS	\$10.75 PER 1,000 GAL
STATE MANDATED REGULATORY ASSESSMENT FEE	½ % OF TOTAL BILL FOR WATER ONLY

REFUNDABLE DEPOSIT FEE \$200.00

VACUUM BREAKER: \$7.00 EACH

BILLING CYCLE: DUE DATE IS 10TH OF EACH MONTH.
LATE CHARGE: \$20.00 IS ASSESSED IF NOT PAID BY DUE DATE.

METERS ARE READ MID MONTH WITH BILLS MAILED ON OR BEFORE THE 25TH. BILLS ARE CONSIDERED DELIVERED UNLESS RETURNED BY THE U.S. POST OFFICE. IF YOU THINK AN ERROR HAS BEEN MADE ON YOUR BILL PLEASE CONTACT US IMMEDIATELY. ALSO NOTIFY THE OFFICE IF YOU HAVE NOT RECEIVED YOUR BILL BY THE 1ST OF THE MONTH.

PAYMENTS: PAYMENTS MAY BE MAILED TO THE ABOVE ADDRESS OR DROPPED AT THE OFFICE LOCATED AT 16120 FM 1778 IN COPEVILLE. WE ACCEPT VISA, MASTERCARD, DISCOVER, AND AMERICAN EXPRESS PAYABLE IN EITHER THE OFFICE OR ON LINE AT WWW.COPEVILLESUD.COM. THERE IS A \$2.00 CONVENIENCE FEE FOR THE USE OF CREDIT CARDS.

DISCONNECT NOTICES: NOTICES ARE MAILED TO ALL DELINQUENT ACCOUNTS ON THE 11TH OF EACH MONTH. PLEASE CALL IF YOU HAVE A PROBLEM WITH PAYING ON TIME.

RECONNECT FEES: (FOLLOWING DISCONNECT FOR NON-PAYMENT) MONDAY - FRIDAY 8:00 A.M. – 4:00 P.M. THERE IS A \$50.00 RECONNECT FEE. AFTER THE BEFORE MENTIONED HOURS THERE IS A \$100.00 RECONNECT FEE.

RE-SERVICE: \$50.00 IF LESS THAN SIX MONTHS.

LATE CHARGE \$20.00

RETURN CHECK \$25.00

SERVICE INSPECTION FEE \$50.00

CREDIT CARD CONVENIENCE FEE. . . . \$2.00

WATER LEAKS: IF LEAK IS ON CUSTOMER'S SIDE OF THE METER, COST OF REPAIR AND WATER USED IS CUSTOMER'S RESPONSIBILITY.

CUSTOMER SHOULD INSTALL A POP-OFF VALVE OR EXPANSION CHAMBER ON THEIR HOT WATER HEATER DUE TO COPEVILLE SPECIAL UTILITY DISTRICT BEING A CLOSED SYSTEM.

Applicant

District Representative

Co-Applicant

Copeville Special Utility District Draft Authorization

This authorizes the Copeville Special Utility District and my financial institution to automatically pay my monthly water bill out of my bank account. I agree to all terms of the authorization.

IMPORTANT: A voided check or deposit ticket must be attached to this form.

Copeville Special Utility District Account Number _____

Your Name (as it appears on the account): _____

Address: _____

City: _____ State _____ Zip Code: _____

Cell/Home Number: _____ Work Number _____

Bank Account No: _____ Type of Account _____ Checking _____ Savings _____

Name of Bank: _____

Bank ABA Routing#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Date: _____ Signature: _____

CANCELLATION OF ACH DRAFT

Signature

Date

Authorization Agreement for Fire Department Contributions

Company Name: Copeville Special Utility District

I(we) hereby authorize Copeville Special Utility District, here after called DISTRICT, to add a recurring \$2.00 monthly contribution charge to my water bill for my local Volunteer Fire Department.

Fire
Department _____

This authorization is to remain in force until the DISTRICT has received written notification from account holder of its termination. Termination notification must be received by the 20th of the month.

Name(s) _____

Account Number(s) _____

Date _____

Signature _____

OPTIONAL

COPEVILLE SPECIAL UTILITY DISTRICT

P.O. BOX 135 • 16120 FM 1778

COPEVILLE, TX 75121

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The water bill is due date on the 10th of every month. There is a minimum monthly charge of **\$20.00** for all standard meters and a **\$50.00** minimum for a 1” meter, there is no water included in the minimum fee. There will be a \$20.00 penalty for any payment made after the 10th. Water meters are read each month on or close to the 18th of each month, and mailed on or before the 25th of each month. Bills are considered delivered unless returned by the US Post Office. If you think an error has been made on your bill please contact us immediately. If you have not received you water bill by the 1st of the month please contact the water office. There will be a 25.00 returned check/draft fee.

Payments may be mailed to the PO Box above or dropped at the water office located at 16120 FM 1778 Nevada, TX 75173. We accept Visa, MasterCard, Discover, and American Express payable at the water office or on line at www.copevillevater.com. There is a \$2.00 convenience fee for credit card transactions.

Late/Disconnect notices are mailed out on the 11th of every month, payment must be received by the 25th of the same month to avoid service disconnection. If the meter has been locked there will be a \$50.00 reconnect fee within office hours and \$100.00 reconnect fee after office hours, any outstanding balance will have to be paid before reconnection.

Water leaks on the customer side of the meter are the responsibility of the customer. **Customer should install a pop off valve or expansion chamber on the hot water heater because Copeville SUD is a closed water system.**

Below is a list of service providers that service the area:

Electric Providers

FEC – 1-800-541-2662

TXU - 1-800- 242-9113

First Choice – 1-566-469-2461

Propane Providers

Red River Gas – 1-800-750-2374

Collin Propane – 972-442-1078

Ameri Gas – 1-800-442-1738

Trash Providers

Barnes Waste – 972-396-1139

IESI – 903-450-8282

Roberts Trash – 972-736-2541

Internet

Tier One – 214-217-8626

WI-Five – 866-804-9035

Rise Broadband – 844-411-7473

Telephone

Frontier – 1-800-921-8102

ATT – 1-800-986-6020

Satellite Television

Dish – 1-888-825-2557

Direct TV – 1-888-777-2425